



**North Central Chapter, Health Physics Society  
Minutes of the Executive Council Meeting  
September 28, 2006  
Extended Stay Hotel  
10020 Hudson Road, Woodbury, MN**

**Attendees:**

Jeff Brunette, Marc Martz, Dan Miron, Dan McGrane and Kimberly Knight-Wiegert, guest Mike Lewandowski, Mary Ellen Jafari and Kevin Nelson, HPS President-elect.

*Note: A copy of the executive meeting agenda can be found at the end of this report.*

Called to order at 7:30 P. M. by NCCHPS President Jeff Brunette.

- 1.) April 13, 2006 Executive Council Meeting minutes were reviewed and approved.
- 2.) Kimberly Knight-Wiegert presented Secretary-Treasurer's report. It was accepted and approved.

Checkbook balance: \$2,817.05  
Savings account: \$2,850.88  
Money Market fund: \$15,386.41  
Total balance: \$21,054.34

92% of the total membership dues for 2006 were received by October 27, 2006. Constant budget items are the \$500.00 Science Teacher Award (if given), the travel stipend of \$300.00 if the teacher comes to the meeting and \$500.00 for the Wissink Memorial Lecturer (if needed). The council also agreed to reimburse any science teacher workshop instructors for travel, food and/or hotel for the Wausau workshop not to exceed \$100 per person.

- 3.) We reviewed the affiliate coordinator's report from Chris Kessler. There are 11 affiliate members for calendar year 2006, generating \$275 in annual affiliate fees. Three affiliates were added since the Spring 2006 meeting: Canberra Industries, Duratek and Veolia ES-Technical Solutions, LLC. Sponsors for the fall meeting are, Global Dosimetry Solutions, Image Technology and Target Instruments. A copy of the Affiliate Member Report is on file with the secretary/treasurer.
- 4.) Dan McGrane gave an overview of the speakers and their presentations. Speakers comprise of Kari Anderson, Mary Ellen Jafari, Mike Lewandowski, Marcum Martz, Mark Peters, Kevin Nelson (HP President-Elect) and Kelly Classic. The Fall Chapter requested and received four CEC credits for the fall 2006 meeting from the AAHP. The course number is 2006-09-005. We briefly discussed providing this accreditation information to other professional organizations. Individual members must request this information.

## **Old Business:**

### 1.) *Science and Education:*

**Science Teacher Award Committee:** As of the meeting date, no applications for Science Teacher Award (STA) have been submitted. We discussed that anyone can nominate someone for the award and the selection is made by the STA committee.

**Science Teacher Workshop Committee:** Mike Lewandowski talked about the 3M Teacher's workshop held in August and chapter booth at the #M Science Fair in October of 2006. There were only 7 teachers at the workshop, but it was still well received. Marcum Martz and Mike have planned another STW in Wausau, WI on October 29, 2006. Presenters for this STW will consist of Jeff Brunette, Dan Miron, Nick Bates & Kimberly Knight-Wiegert.

### 2.) *Nominations for HPS awards and offices:* The Health Physics Society Fellow's Award was giving to Jerome Rademacher. A discussion resulted in a decision by the Council to describe the various awards in the business meeting minutes and to instruct member on how to locate the various awards. The Council also decided to have members submit an informal pre-application to the Nominations committee who would then help develop the submission to the national HPS.

### 3.) *Radiation Safety without Boarders:* No longer in the program.

## **New Business:**

- 1.) *New Member Applications:* The executive council approved one new individual member; Shan Marlette, from Marquette General Health Systems, Michigan.
- 2.) Chris Kessler from Marshfield Clinic volunteered to host the Spring 2007 meeting. The meeting begins at 8:00 AM with registration and will conclude around 3:30 PM. There was also, discussion that the Spring 2008 meeting will be in Iowa. There was a discussion about the Greater Madison convention hosting the national HPS meeting. This does not look like it will happen any time soon.

Jeff Brunette will complete the Newsletter write up for this meeting.

### 3.) *Nominating Committee:* The nominating committee for November 2006 through October 2007 elections will be Jeff Brunette, Marcum Martz & Nancy Farrington.

## **Other Business:**

*Minor Website Changes:* The website has been updated with new information provided by the Secretary, President-elect, Affiliate Coordinator and web master

Mike Lewandowski. Mike has been working on redesigning the website so that it offers a greater visibility to the educational opportunities that the Chapter provides. There was discussion to work with the HPS Secretariat to move administration of the Chapter website for the Chapter to the Secretariat. Consultation with the HPS Secretariat is pending decisions made regarding the first two proposals.

Meeting adjourned at 9:20 pm.

Respectfully Submitted,

Kimberly Knight-Wiegert, NCCHPS Secretary/Treasurer

North Central Chapter  
Health Physics Society  
Executive Council Meeting Agenda  
September 28, 2006



Extended Stay America  
10020 Hudson Road  
Woodbury, Minnesota

1. **Call to order**
2. **Review minutes of April 13, 2006 meeting**
3. **Secretary / Treasurer's report**
4. **Affiliate Coordinator report**
5. **Meeting details**

Dan McGrane is hosting the meeting at the 3M's Tartan Park facility.  
Dan McGrane – review speakers  
Begins at 8:00 AM with registration. Ends at about 3:45 PM.  
Newsletter write-up  
CEC for the meeting

**Old Business**

1. **Science & Education Committee update**
  - Science Teacher Award
  - Science Teacher Workshop update (Mike Lewandowski)
2. **HPS awards**
  - Br. Jerome Rademacher received the Fellow's Award.
3. **Radiation Safety Without Borders**
4. **Other old business**

**New Business**

1. **New member applications**
2. **Spring 2007 meeting location** – Marshfield Clinic
3. **Greater Madison Convention & Visitor's Bureau**

Request to host the national HPS meeting some year
4. **Chapter name / resource use**
5. **Nominating Committee**
6. **Other new business**

